



## Passport Portable PA Setup and Troubleshooting Instructions

### Setup

1. Remove the unit from its packaging and stand it upright.
2. Unhook both pairs of clamps on the sides of the unit to release the speakers.
3. Remove both of the long red and black speaker cables from the cable bag.
4. Connect the cables to the jack on the rear of the middle console in the jacks labeled Left and Right under Speaker Outputs.
5. Connect the other ends of the speaker cables to the jacks on the front of both speakers.

### Operation

1. Before you power the unit on, be sure that the master volume control (in the upper left corner of the mixer) is turned all the way to the left.
2. Move the power switch on the back to ON.
3. With your audio sources connected and turned up (see Connecting Audio below), turn up the master volume until your audio is at a comfortable volume.

### Connecting the included handheld microphone

1. Connect the XLR cable to the microphone and to the XLR jack below channel 1. The XLR jack is a round black plastic circle with 3 holes.
2. Adjust the level knob below channel 1 to a comfortable volume.
3. Remember that the master volume in the upper left corner of the mixer can also be used to turn the volume up or down.

### Troubleshooting

#### There is no volume:

1. Be sure that the unit has power. The power light on the lower right side of the mixer will be illuminated.
2. The Volume knob in the upper left corner **AND** the level knob on the channel you are plugged into must both be turned up.

#### The audio sounds muddy or nasal:

1. The tone control at the very top of the mixer and the tone control on the channel you are plugged into can both be used to adjust the way the audio sounds.

**Questions? Call toll-free 1-888-418-9037 or email [atsinfo@atsrentals.com](mailto:atsinfo@atsrentals.com).**  
For urgent technical support outside of business hours call 1-815-230-1911.